

University of Bremen  
Faculty of Human and Health Sciences  
Institute of Psychology  
Bachelor's degree programme in Psychology  
(BPO 2020 and BPO 2022)

## Internship Agreement/ Internship Contract Psychological Internship

for the internship in the Bachelor's degree programme in Psychology

Between the **practice institution**

Name:
Address:
Phone:
E-Mail:

And **Mrs / Mr**

Name:	Date of birth:
Address:	
Phone:	
E-Mail:	
Matriculation number:	

The following agreement is concluded for the performance of an internship which is required for the studies at the

University of Bremen  
Faculty of Human and Health Sciences  
Grazer Str. 2  
28359 Bremen

is required in the Bachelor's degree programme in Psychology according to § 2 (9) of the subject-specific examination regulations.

### § 1 Duration of the internship

(1) The internship shall be carried out in the above-mentioned institution/service and shall comprise at least 390 hours and shall be completed with the usual weekly working hours in the internship institution. The agreement shall be concluded for the time period

from \_\_\_\_\_ to \_\_\_\_\_

or

(2) The internship shall be completed as a partial internship and shall comprise at least 150 hours. The agreement shall be concluded for the period

from \_\_\_\_\_ to \_\_\_\_\_



### **§ 3 Duties of the internship place**

The internship provider commits to

1. introduce the student to his or her tasks,
2. to appoint a professionally qualified psychologist to guide and supervise the student,
3. to release the student for courses of the degree programme within the framework of the internship,
4. to inform the degree programme, if applicable, of any premature termination of the agreement or of the student's failure to commence the internship,
5. to issue a qualified certificate of participation to the student after completion of the internship.

### **§ 4 Duties of the student**

The student commits himself or herself,

1. to carry out the tasks assigned to him or her conscientiously,
2. to respect the basic ethical attitude and the mission statement of the internship provider,
3. to observe the rules and regulations and to handle materials, technical and electronic equipment with care,
4. to protect the interests of the institution or the service and to maintain confidentiality about operational processes vis-à-vis third parties,
5. to inform the institution or the internship office immediately in case of absence and in case of illness, to submit a medical certificate by the third day at the latest,
6. to prepare a practical report.

### **§ 5 Compensation**

The remuneration shall be monthly \_\_\_€

### **§ 6 Insurance**

The intern is subject to compulsory student health insurance during the compulsory internship as an enrolled student, unless he/she is exempt from compulsory insurance due to entitlement to family health care. The same applies to nursing care insurance.

The legal accident insurance from the study relationship applies to the internship relationship (only in the case of internships within the framework of the university or internships that are subject to the university's right of direction);

Apart from that, it is not an activity subject to compulsory insurance, so that contributions to pension insurance and unemployment insurance are not paid.

### **§ 7 Practice guidance**

The internship institution shall appoint the following person for the guidance of the student

Mrs/ Mr:
Profession:
Phone:
E-Mail:

He or she is also the student's and the programme's contact person for all questions concerning this internship.

**§ 8 Contact person in the study programme**

The Bachelor's degree programme in Psychology shall appoint a contact person for the student and the practical institution:

Mrs/Mr:
Phone:
E-Mail:

**§ 9 Copy of the agreement**

This agreement shall be signed in identical copies by the practice institution, the student and the internship supervisor. It is the student's responsibility to submit one copy to the degree programme in time before the start of the contract.

**§ 10 Other agreements**


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Place, date For the practice institution

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Place, date Student

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Place, date For the Bachelor's degree programme in Psychology, approved by the internship supervisor- subject to admission to the internship -

*One copy each of this agreement for:*

- Student
- Practice institution
- Bachelor's programme in Psychology