

### Team of the University of Bremen

Petra Droste (Managing Director) ZB-B, B 0590 | Phone: +49 421 218 – 61030 Petra.Droste@uni-bremen.de

**Svetlana Khabarova** (Administrative Assistant) ZB-B, B 0580 **Phone:** +49 421 218 – 61034 Svetlana.Khabarova@uni-bremen.de

### **Rebekah Cramer**

Counselling for students, graduates and academic assistants who want to apply for an internship abroad or a job abroad.

ZB-B, B 0570 | **Phone:** +49 421 218 - 61037 rcramer@uni-bremen.de

Counselling by appointment only.

### From January 15, 2024:

Presence counselling: Monday from 9 to 16 h Tuesday from 9 to 12 h Thursday from 9 to 15 h

Online counselling: Tuesday from 13 to 15 h Wednesday from 9 to 16 h Friday from 9 to 13 h

Telephone appointments by arrangement.

### Julia Heber

Individual counselling and application document check as well as coaching for the job interview for international students, graduates and research assistants (in German and English) by prior appointment. Counselling by e-mail, telephone or video conferencing system.

Appointments are arranged individually by e-mail: unibremen@juliaheber.com

### Career Center

You will find us in the Central Campus Area under the Mensa cafeteria next to the entrance to the theatre.

www.uni-bremen.de/en/careercenter/services/team-careercenter



- → Counselling for students, alumni, and scientific researchers of the University of Bremen
- → Counselling regarding career and degree program orientation and decisions; creating a focus career profile and job market orientation; entering the workforce and support with selfpresentation during the application process; career planning and professional development

### Counselling team of the Agentur für Arbeit Bremen – Bremerhaven

### Counselling days in the Career Center Presence counselling (without appointment!):

Tuesday, Wednesday and Thursday from 10 to 12 h and 13 to 15 h or by appointment (telephone or video counselling also possible).

Arrange appointment: https://web.arbeitsagentur.de/portal/kontakt/ de/terminvereinbarung/berufsberatung

Counselling by telephone: **Phone:** +49 421 178 2345 Tuesdays from 8 to 11 h and Thursdays from 15 to 18 h

Office Hours and contact information at the Agentur für Arbeit Bremen – Bremerhaven: Doventorsteinweg 48–52, 28195 Bremen Phone: 0800 455 5500

Monday – Wednesday and Friday from 8 to 12:30 h and Thursday from 8 to 18 h

Bundesagentur für Arbeit Agentur für Arbeit Bremen – Bremerhaven



# Career Center Building bridges and establishing networks

The Career Center is a joint institution of the University of Bremen and the Federal Employment Agency Bremen – Bremerhaven.



Bundesagentur für Arbeit Agentur für Arbeit Bremen – Bremerhaven



### Services

The services of the Career Center are oriented around the needs of students and alumni of the University of Bremen as well as the current developments of the job market. We can support you through individualized counselling and through events.

### The Career Center is a point of contact for:

- Students preparing to enter the job market in Germany or abroad
- Alumni and scientific researchers over the course of their career
- Employers looking for future employees



## The Career Center offers advising and support for important decisions:

- Career planning in Germany and abroad
- Making connections between education, job fields, and required qualifications
- Finding individual professional development opportunities and funding these
- Job qualifications and perspectives without a university degree

### Check out our guide for international students:

https://www.uni-bremen.de/en/career-center/ counselling/how-to-apply-in-germany



# The Career Center connects students, alumni, and employers

### Employers:

- → Can get in contact with Interns, students, and alumni as well as points of contact in the academic faculties
- → Can use our online job portal to find qualified employees

### Students, alumni, and scientific employees

- → Can find support when searching for:
  - Fitting employers
  - Internships in Germany and abroad
  - Experience-oriented theses
  - Job openings
- → Can create an online applicant profile to search for:
  - Mini-jobs
  - Internships
  - Full-time employment for graduates

# The Career Center offers informational events and workshops about these topics:

- Job markets
- Business competencies
- Application and self-presentation
- Gender and diversity competencies
- Job-search abroad
- Communication
- Sustainability
- Self-organization
- Voice and presentation training
- Teamwork