

## Fact Sheet for ERASMUS<sup>+</sup> Exchange Students

Academic Calendar 2023/24	
<p><b>Winter Semester 2023/24:</b> Duration of semester Orientation weeks (incl. language course) Course/Lecture period Christmas Holidays</p> <p><b>Public Holidays:</b> "Tag der deutschen Einheit" "Reformationstag" Christmas New Year's Day</p>	<p>01.10.2023 - 31.03.2024 25.09.2023 - 13.10.2024 16.10.2023 - 02.02.2024 23.12.2023 - 05.01.2024</p> <p>03.10.2023 31.10.2023 25./26.12.2023 01.01.2024</p>
<p><b>Summer Semester 2024:</b> Duration of semester Orientation weeks (incl. language course) Course/lecture period</p> <p><b>Public Holidays:</b> Good Friday and Easter Monday "Tag der Arbeit" (Labour Day) "Christi Himmelfahrt" (Ascension Day) "Pfingsten" (Pentecost)</p>	<p>01.04.2024 - 30.09.2024 11.03.2024 - 28.03.2024 02.04.2024 - 05.07.2024</p> <p>29.03.2024 and 01.04.2024 01.05.2024 09.05.2024 19./20.05.2024</p>
<p>In the winter semester the lecture period begins on the 16<sup>th</sup> of October 2023 and in the summer semester on the 02<sup>nd</sup> of April 2024. The orientation weeks already start on the 25<sup>th</sup> of September 2023 (winter semester) and on the 11<sup>th</sup> of March 2024 (summer semester). The end of the lecture period in winter semester is on the 2<sup>nd</sup> of February 2024 and on the 5<sup>th</sup> of July 2024 in summer semester. Important: Exams will take place in the last week of lectures or within 2-3 weeks after the end of the lecture period (during the course free time). The exact date and type of exam will be communicated by the lecturers of each course during the first week of lectures!</p>	
<p><b>Orientation Weeks</b></p> <p>The three orientation weeks include an optional intensive German language course on level A1-B2, as well as information events and lots of opportunities to get to know the University of Bremen, the campus, the city and other exchange students. They start 3 weeks before the start of lectures.</p> <p>You do not need to register for the orientation weeks. But for the intensive German language course you need to register with the Goethe Institute, who organizes the intensive course. You will get detailed information about the registration directly from the Goethe Institute after the end of the online registration period. If you are interested to participate in the intensive language course you have to indicate this in the online application form.</p>	

**Exam Period**


There is no specific exam period at the University of Bremen. The dates and type of the exams differ from course to course. Usually, lecturers will communicate the exact type and date of exam for each course during the first week of lectures.

However, most exams will take place within 2-3 weeks after the end of the lecture period during the course free time so that most students will be able to finish their study period by end of February (winter semester) or mid August (summer semester).

If you require further information to plan your exact departure date, please contact your **Departmental Erasmus Coordinator**:

[PDF List of Departmental Erasmus Coordinators](#) 

**Academic Information**

<b>Language Requirements</b>	<p>German: <b>B2</b> English (for English taught courses only): <b>B2</b></p> <p>The main teaching language at the University of Bremen for most Bachelor study programs is German. Thus, most courses are taught in German. Please make sure that your German knowledge is sufficient to follow courses and lectures successfully.</p> <p>There is a growing variety of Master programs and also a few Bachelor programmes taught in English.</p>
<b>Course Catalogue</b>	<p><a href="https://www.uni-bremen.de/en/studies/starting-your-studies/course-catalog/">https://www.uni-bremen.de/en/studies/starting-your-studies/course-catalog/</a></p> <p>The final version of the course list for the summer semester is published in September (winter semester) and in March (summer semester).</p> <p>To view <b>courses taught in English</b> please select your study program and then click on the button at the top "in English".</p> <p>All questions regarding your choice of courses, ECTS points, Learning Agreement, etc. should be directed to your departmental coordinator:</p> <p><a href="#">PDF List of Departmental Erasmus Coordinators</a> </p> <p>There are also courses taught in English in "<b>Global Education</b>" open for incoming exchange students of all study programs.</p> <p>To view courses in Global Education scroll down to the bottom of the course list.</p>
<b>Grading System</b>	<p><b>Sehr gut</b> (Marks 1 and 1,3): Very good <b>Gut</b> (Marks 1,7; 2 and 2,3): Good <b>Befriedigend</b> (Marks 2,7; 3 and 3,3): Satisfactory <b>Ausreichend</b> (Marks 3,7 and 4): Sufficient <b>Nicht ausreichend</b> (Mark 5): Not sufficient/fail</p> <p>An ECTS grading scale is not available.</p>

## Online Application

<p><b>STEP 1:</b> <b>Online registration for the Erasmus exchange (in "Mobility Online")</b></p> <p><b>STEP 2:</b> <b>Online Application for the Enrolment/ Matriculation as a Visiting Student at the University of Bremen (in "MOIN")</b></p>	<p><b><u>1. Online Registration for the Erasmus Exchange at the International Office ("Mobility Online"):</u></b> We will send you the link to the Erasmus online application database "Mobility Online" and the instructions how to use it in a separate email as soon as the database is open. Online registration period for the Erasmus exchange is: <b>15<sup>th</sup> of May until 30<sup>th</sup> of June (winter semester and whole academic year)</b> <b>15<sup>th</sup> of November until 31<sup>st</sup> of December (summer semester)</b></p> <p><b><u>2. Online Application for the enrollment as a visiting student at the University of Bremen with the Student Office ("MOIN"):</u></b> In a second step, you have to apply for the official enrollment as a visiting student at the University of Bremen using a another database "MOIN". Details including the link to "MOIN" will be communicated by email after your successful application in "Mobility Online" for the Erasmus exchange. The online application for the enrolment should be completed by the <b>15<sup>st</sup> of August (winter semester)</b> <b>15<sup>th</sup> of February (summer semester)</b></p> <p>Required documents for upload in both databases ("Mobility Online" and "MOIN"): - signed Application Form (to be generated and downloaded in Mobility Online) - signed Declaration of Language Competence form (2<sup>nd</sup> page of application form) - Enrolment Certificate from home university (or certificate of student status)</p> <p>After submitting the complete online application for the enrolment as a visiting student, you will receive the "Admission Letter" from the Student Office. The admission letter is needed for the application for a room in a student dorm or for your application for a student visa (if you need a student visa to enter Germany)</p> <p>Then you have to complete your enrolment. For this, you have to - sign the "Acceptance of a Study Place" and send it by post to the Student Office - pay the semester contribution (see below) - initiate the ESMV procedure for the electronic confirmation of your health insurance. For this you need a valid European Health Insurance Card (EHIC/CEAM) or AT11 form (see below)</p>
<p><b>Health insurance</b></p>	<p>Exchange students are <b>required</b> to have a valid health insurance that is equivalent to the German statutory health insurance, i.e. unlimited coverage of all treatments (incl. dental, psychological and pregnancy care) for the whole duration of their stay.</p> <p>The University of Bremen has introduced an electronic notification procedure (ESMV) for the proof of health insurance for the enrollment as a visiting student. A scan of the European Health Insurance Card (EU countries) or AT11-form (Turkey) hast to be sent to one of the statutory health insurances on the campus (AOK or TK). The statutory health insurance will check the health insurance and send an electronic notification to the University of Bremen that you are sufficiently insured. A draft for the email and the email addresses of the two insurances on the campus who offer this service will be sent to you after your successful registration in Mobility Online.</p> <p><b>EU-Nationals:</b> have to submit a scan of the valid European Health Insurance Card (EHIC/CEAM) to the German statutory health insurance. Attention <b>French nationals:</b> please apply for your CEAM as early as possible! <b>Turkish Nationals:</b> have to submit a scan of the TA11 form issued by SSK (Sosyal Sigortalar Kurumu) to the statutory health insurance <b>Non-EU Nationals</b> without an EHIC or Turkish TA11 will have to get a German statutory health insurance (cost: about 110 € per month) with one of the German statutory health insurance companies (e.g. AOK, TK, hkk). Most insurance companies offer an online application procedure, so that you can become a member before coming to Germany. In addition, we recommend considering a travel insurance for the time gap between departure of the home country and the first day of the semester (01.10. or 01.04.) as well as for the trip home.</p> <p>Foreign private health insurances for the purpose of visa applications or travel insurances are <b>not accepted</b> for the enrolment. Most private insurances limit the coverage of cost or the duration of validity.</p>

	<p>Students will have to get the German statutory health insurance (cost: approx. 110 € per month) or an equivalent private health insurance in addition to the foreign private health insurance. Please get advice from a German statutory health insurance.</p>
<b>Semester contribution</b>	<p>Students are required to pay a semester contribution. This includes the</p> <ul style="list-style-type: none"> <li>- "Semesterticket" (see below "transportation")</li> <li>- contribution to the "Studierendenwerk"</li> <li>- contribution to the Student Union ("AStA")</li> </ul> <p>Exchange students are exempted from paying the administrative contribution. In 2022/23 the semester contribution for exchange students is 297,26 €. The semester contribution for the academic year 2023/24 is not yet published.</p> <p>The semester contribution is mandatory and has to be transferred to the account of the University of Bremen until the deadline stated in the admission letter. <b>The semester contribution is not a tuition fee.</b> You will receive more information regarding the payment details from the Student Office in the Admission Letter after submitting your online application for the enrollment in "MOIN". <b>Please do not transfer any money before receiving the admission with the instructions about the payment details and your individual reference number.</b></p>

## Practical Information

<p><b>Study Visa</b></p> <p><b>Exception:</b> Registration according to the "REST" Guideline 2016/801" at the BAMF</p> <p><b>Exception:</b> Non-EU Citizens with visa exemption (UK, US, Japan, Canada, South Korea etc.)</p>	<p><b>Non-EU nationals</b> have to apply for a <b>student visa at the nearest German Embassy or Consulate</b> before entering Germany. Invitation Letters for the visa application are issued by the International Office upon receipt of the scan of the signed application documents. If you need a visa, please do not forget to tick the appropriate box in the online application and make sure that you entered your correct postal address into the online application database since your invitation letter will be send there.</p> <p><b>Non-EU Erasmus students</b> who have a valid <b>study visa</b> or a <b>residence permit for studies</b> for another EU-state for the whole duration of the Erasmus study period in Bremen are exempted from applying for a study visa at the German Embassy in their country of studies or in their home country.</p> <p>Instead, the mobility has to be registered by the International Office of the University of Bremen at the "Bundesamt für Migration und Flüchtlinge" (BAMF) <b>at the latest 30 days before the planned arrival date.</b> (REST guideline 2016/801). It will take 30 days to issue your Mobility Pass for your exchange study period. <b>Please note:</b> You may not enter Germany without having received the Mobility Pass! <b>Please note:</b> The study visa /residence permit has to be valid until the end of studies! If not, please apply for an extension as early as possible so that it is ready at least 30 days before your planned arrival date. If this is not possible you have to apply for a study visa (see above).</p> <p><b>Citizens of non-EU countries with a visa exemption</b> (e.g. UK, US, South Korea, Brazil, Japan etc.) can apply for a study visa at a German Embassy before coming to Bremen or apply for a residence permit within 90 days after coming to Bremen. The required documents for the application for a residence permit in Bremen are basically the same as for the application for a study visa. More info: <a href="https://www.uni-bremen.de/en/bsu/residence-permits">https://www.uni-bremen.de/en/bsu/residence-permits</a> Visa requirements by country: <a href="https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/-/231148">https://www.auswaertiges-amt.de/en/einreiseundaufenthalt/-/231148</a></p> <p>Admission letters for the visa application or the BAMF registrations are issued by the Student Office after you submitted the complete application for the enrollment as a visiting student at the University of Bremen in MOIN. Contact: <a href="mailto:incoming@uni-bremen.de">incoming@uni-bremen.de</a></p>
<b>Housing</b>	<p>More info and contacts are here: <a href="https://www.uni-bremen.de/en/university/campus/housing">https://www.uni-bremen.de/en/university/campus/housing</a> Due to the many different accommodation types and sizes, the costs vary greatly. However, you should expect to pay about 250 to 600 € for rent per month (electricity, water and heating are usually included).</p>

	Please apply for a room as early as possible, so that you can move into your room right at the start of your studies and avoid long and expensive stays in a temporary accommodation.
<b>Newcomer Service</b>	<p>The “Newcomer Service” for exchange students offers:</p> <ul style="list-style-type: none"> <li>- orientation weeks and a German intensive language courses 3 weeks before the start of lectures</li> <li>- special consultation hours of the Erasmus departmental coordinators</li> <li>- advice by student tutors at the "Welcome Desk" for questions regarding arrival, registration, housing, insurance etc.</li> </ul> <p>Website: <a href="https://www.uni-bremen.de/en/studies/starting-your-studies/offers-for-international-students/newcomer-service-for-exchange-students/">https://www.uni-bremen.de/en/studies/starting-your-studies/offers-for-international-students/newcomer-service-for-exchange-students/</a></p>
<b>Language courses</b>	<p>There is an optional intensive German language course during the orientation weeks organized by the “Goethe Institute Bremen” for the language levels A1 - B2.</p> <p>If you want to participate in the German courses please tick the appropriate box in the online registration form in “Mobility Online”, so that the “Goethe Institute” and the “Sprachenzentrum der Universität Bremen” will be notified about your interest.</p> <p>For the three-weeks-course students will receive 6 ECTS upon successful participation. Admission only for registered Erasmus students who have participated in the online placement test of the Goethe Institute. The link to the test will be sent to all exchange students who indicated their interest in “Mobility Online” form approx. 3 weeks after the end of the online registration period.</p> <p><b>If you want to participate in this intensive course, please follow the instructions in the emails that will be sent to you by the Goethe Institute to secure your place.</b></p> <p>Additionally, there is the possibility to take German languages courses during the semester (3-6 ECTS). The placement test for these courses is in the week before the start of the semester.</p> <p>Exchange students will get one German language course for 6 ECTS free of charge. For additional courses there is a fee of 60€ for courses with 2 SWS/3 ECTS (SWS are “Semesterwochenstunden”, i.e. “hours per week”).</p> <p>More information about German language courses at the language center (“Sprachenzentrum”) at the University of Bremen: <a href="https://www.fremdsprachenzentrum-bremen.de/100.0.html?&amp;L=1">https://www.fremdsprachenzentrum-bremen.de/100.0.html?&amp;L=1</a></p>
<b>Registration of Residence</b>	<p><b>Registration of Residence (“Meldebestätigung”):</b> All foreign incoming students have to register with the city’s authorities within 2 weeks after taking residence in Bremen.</p> <p>The Newcomer Service team can assist you with the necessary formalities once you arrive in Bremen.</p> <p>Website: <a href="https://www.uni-bremen.de/en/bsu/city-registration">https://www.uni-bremen.de/en/bsu/city-registration</a></p>
<b>Transportation</b>	<p>After the enrollment has been completed, students will receive a "Semesterticket" which allows to use all public transport in and around Bremen free of charge.</p> <p><a href="http://www.asta.uni-bremen.de/service/semesterticket/">http://www.asta.uni-bremen.de/service/semesterticket/</a></p> <p>The semester ticket is only valid from the 1<sup>st</sup> of October (winter semester) or the 1<sup>st</sup> of April (summer semester) onwards. During the orientation weeks before the start of the semester, you will have to buy weekly or monthly tickets for the public transport.</p>
<b>Sports facilities</b>	<p>Sports courses and facilities are available for incoming students on campus for a small fee.</p> <p><a href="http://www.hospo.uni-bremen.de/">http://www.hospo.uni-bremen.de/</a></p>
<b>Studdy-Buddy Programme</b>	<p>The Study Buddy program is designed to help international students to find their way into the new surroundings. Every international student participating in the program will team up with a student from Bremen as a „buddy“. The buddy will provide support and help you to settle into everyday life in Bremen. The program starts at the beginning of the lecture period.</p> <p>Link: <a href="https://www.uni-bremen.de/en/studies/starting-your-studies/offers-for-international-students/kompass/study-buddy/">https://www.uni-bremen.de/en/studies/starting-your-studies/offers-for-international-students/kompass/study-buddy/</a></p>

## Contacts

For all general inquiries please contact:

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**Departmental Erasmus Coordinators**

[PDF List](#)