

# Introduction to Stud.IP and Webmail

1. Activation of your university account
2. Log in to webmail
3. Log in to Stud.IP
4. Register for courses in Stud.IP

The screenshot displays the Stud.IP interface for Universität Bremen. At the top left, the logo 'STUD.IP Universität Bremen' is visible. A 'Start' button with a house icon is located below the logo. On the right side, there is a 'ZMML SUPPORT' logo. The main content area features a semi-transparent navigation menu with the following options:

- Universität Bremen**
- Login** (for registered users)
- Login via Shibboleth** (via Single Sign On using Shibboleth)
- Support** (Schreiben Sie eine Nachricht an den Stud.IP Support)
- FAQ** (Frequently Asked Questions)

Below the navigation menu, there are language selection options for 'Deutsch' and 'English', and a status bar showing 'Active courses: 49.505', 'Registered users: 36.983', and 'Users online: 1.035'.

At the bottom of the page, a navigation bar contains the following links: 'Mensa', 'Webmail', 'Seafle', 'Blogs', 'Pabo', 'FAQ', 'Legal information', and 'Datenschutzerklärung'.

# 1. Activation of your university account

Zentrum für Netze (ZfN)

ZfN Webmail

## Activation of your university account



Activation-Id: @uni-bremen.de

Activation-Password:

Language: English

Register

Please take notice: If you already have an account at the University of Bremen (for example because of earlier studies) you will *not* get a new account. Just ignore the account data you received on your leporello and continue using your old account. If you do not have your old account data anymore please contact the [account administration office](#).

In case of problems activating your account please try the [onlinetools](#) to see if your account has already been activated, or contact the user management:

email: [account@uni-bremen.de](mailto:account@uni-bremen.de)

phone: +49 421 218 61334

After you registered in MOIN, uploaded your health insurance certificate and paid the semester contribution, you will get the log in data to activate your university webmail account.

Once you put in the given data to activate your account on the “Zentrum für Netze” website (<https://www.uni-bremen.de/en/zfn/>), you will create your personal username and password. You will also create a password for the wifi on campus.

If you have any problems with the activation of your account please go to the consulting team of “Zentrum für Netze” on campus or write them an e-mail:

Mo.- Fr.: 10:00-12:00, Room SFG 1370

[account@uni-bremen.de](mailto:account@uni-bremen.de)

WiFi Support: Tue, Thu: 10:00-12:00, Room SFG 1380

[wlan@uni-bremen.de](mailto:wlan@uni-bremen.de)

## 2. Log in to Webmail

### Webmail

#### Webmail Login

Bitte achten sie darauf einen Namen in den Persönlichen Einstellungen zu setzen. Wenn kein Name angegeben wird, werden Sie immer wieder, nach dem Login auf der entsprechenden Webseite nach Ihrem Namen gefragt.

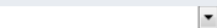
Wenn Sie ihr Passwort vergessen haben, können Sie es hier zurücksetzen.

Benutzername

@uni-bremen.de

Passwort

Deutsch



Login



#### ZfN-News

07.01.2020

##### Uni-Accountverwaltung und ZfN am 14. Januar 2020 geschlossen

Aus betrieblichen Gründen bleibt am 14. Januar 2020 die Uni-Accountverwaltung und das Zentrum für Netze (ZfN) geschlossen!

[mehr](#)

23.09.2019

##### Online-Bearbeitung von Dokumenten

Ab sofort ist die Online-Office-Anwendung OnlyOffice testweise in Seafile integriert. Dokumente in den verbreiteten Formaten docx, xlsx und ppts können damit online bearbeitet werden, auch durch mehrere Nutzer gleichzeitig.

[mehr](#)



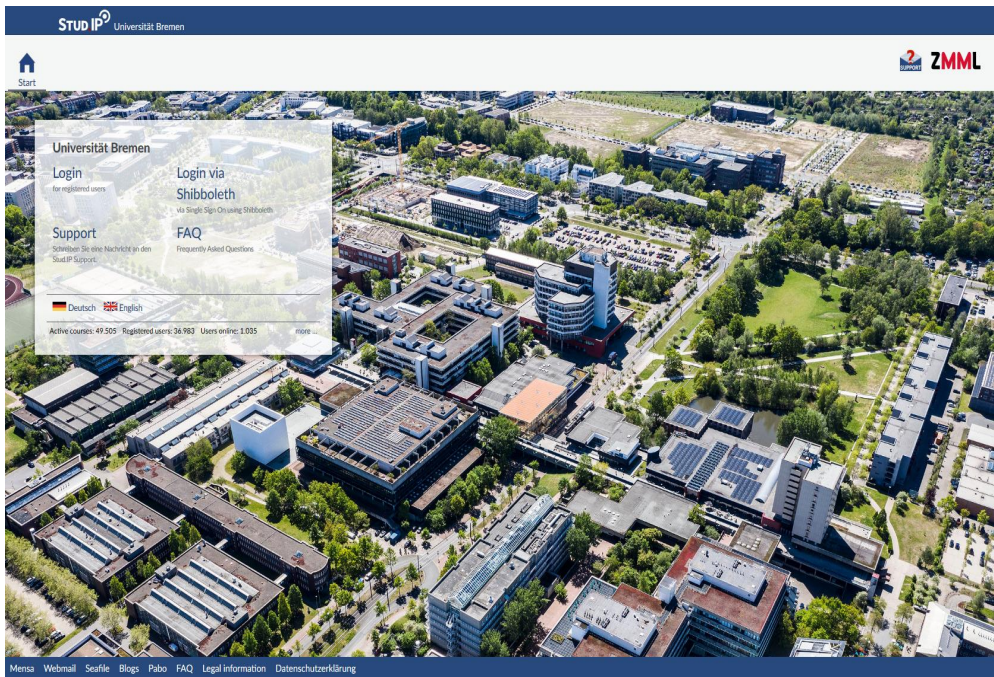
Alle Meldungen

With your personal username and password (not the wifi password) you can now log in to your webmail account.

Please check this account regularly since your lecturers will pass on most of the important information via e-mail!

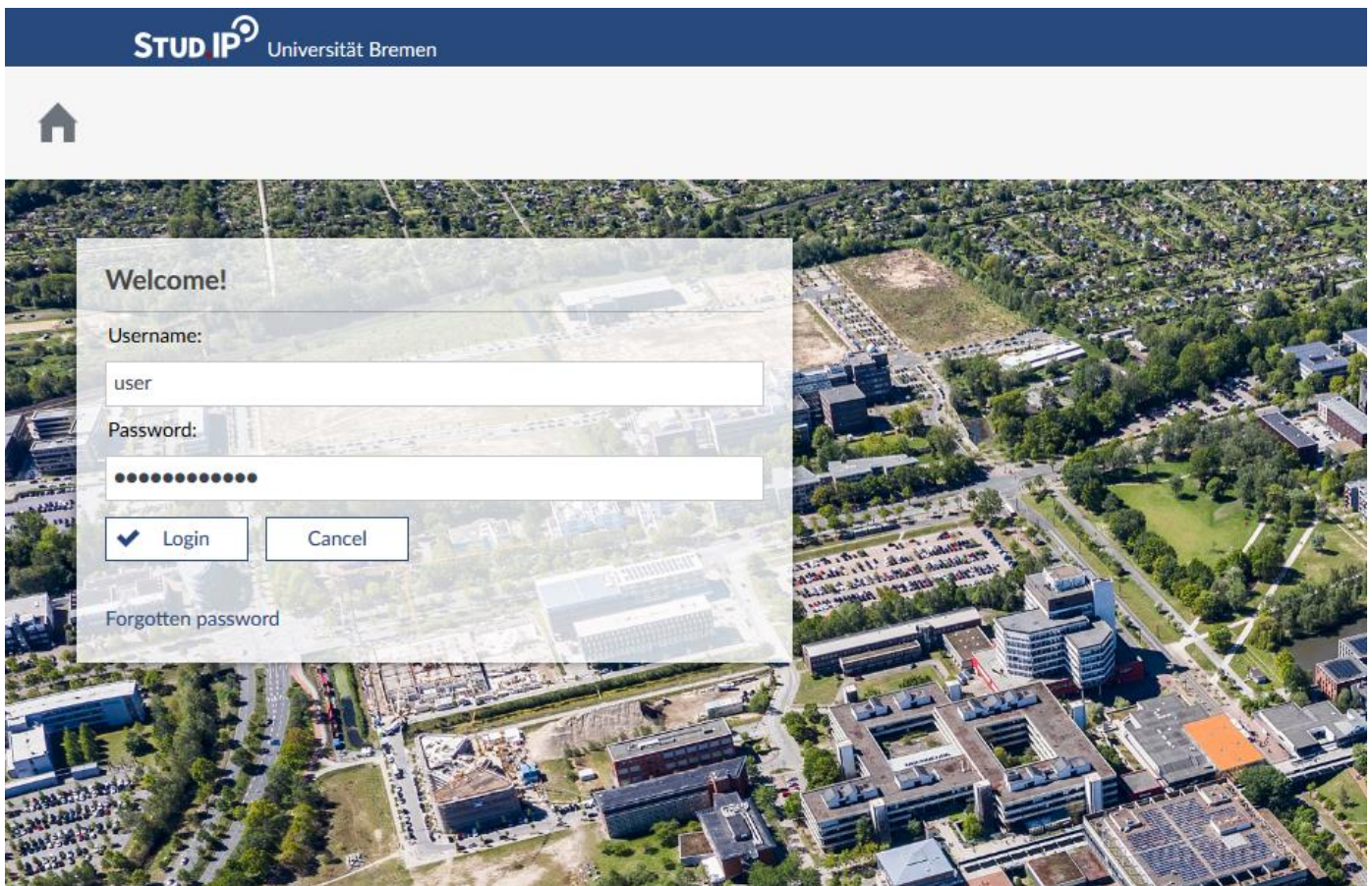


### 3. Log in to Stud.IP

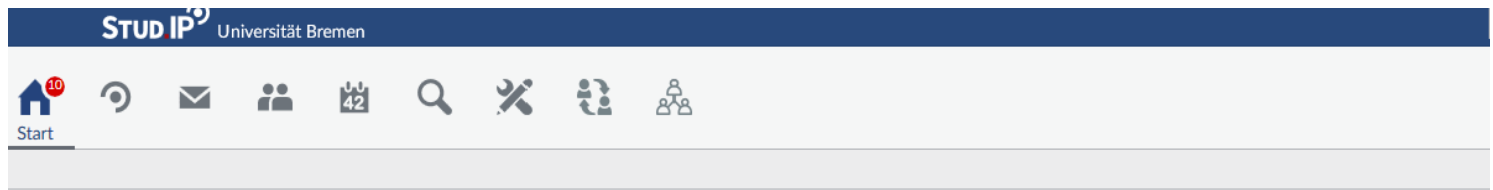


With the same username and password you used for your webmail account, you can log in to Stud.IP: <https://elearning.uni-bremen.de/>

Stud.IP is the platform where you can register for courses and create your timetable.



# 4.Register for courses in Stud.IP



## Start page

This screenshot shows the 'Start page' of Stud.IP. On the left, there are three panels: 'Jump marks' with links to Quicklinks, Announcements, Meine Aktivitäten, My current dates, and Questionnaire; 'Actions' with '+ Add widgets' and 'Restore default'; and a decorative header image. The main area is titled 'Quicklinks' and contains several sections: 'My courses' with a sub-link 'Add a course / Create study group' (highlighted by a red arrow); 'Messages' with 'Mail inbox / Sent'; 'My profile' with 'Settings / MyPhotos / Appointments / Lernduell / Gradebook'; 'My planner' with 'Date calendar / Timetable'; 'Search' with 'User search / Course search'; 'Tools' with 'Announcements / Surveys and tests / Evaluations / References / Learning modules / Export'; 'Veranstaltungssuche nach Zeiten'; 'Zentrum für Lehrerbildung - Schulpraktika'; and 'Campus Lageplan'. A close button is visible in the top right of the Quicklinks panel.

To register for your courses you need to click on “My courses – Add a course” (as indicated on the picture).

The next step is to search for your course, you can either put in the name of the course or click on “search institutes” (please make sure you selected the correct semester):

## Search for courses

This screenshot shows the 'Search for courses' interface. On the left, there are three panels: 'Views' with a list including 'All' (highlighted), 'Teaching', 'Research', 'Organization', 'Community', 'Working group', and 'Study groups'; 'Search options' with a checkbox for 'Display extended search'; and 'Top list:latest courses' with a list of four course titles. The main search area contains a 'Search string' input field with the placeholder 'Search for courses', a 'Search in' dropdown menu set to 'Title, Lecturers, Number', and a 'Semester' dropdown menu set to 'SoSe 2020'. Below these are 'Search' and 'Reset' buttons. At the bottom, there are two buttons: 'Search institutes' (highlighted by a red arrow) and 'Search course directory', each with a corresponding icon.



After clicking on “Search institutes” you need to choose your Institute/Fachbereich:

Universität Bremen

Semester

WiSe 2019/2020

Search Reset

**Institutes:**

> Universität Bremen ⓘ

Fachergänzende Studien (302)	Fachbereich 10: Sprach- und Literaturwissenschaften (413)
Dezernat Akademische Angelegenheiten (10)	Fachbereich 11: Human- und Gesundheitswissenschaften (326)
Schlüsselqualifikationen für das Berufsziel Lehramt (1)	Fachbereich 12: Erziehungs- und Bildungswissenschaften (273)
Fachbereich 01: Physik / Elektrotechnik (280)	Fachbereichübergreifende Studienangebote (217)
Fachbereich 02: Biologie/Chemie (273)	Global Education (0)
Fachbereich 03: Mathematik/Informatik (237)	Medienstelle (0)
Fachbereich 04: Produktionstechnik -Maschinenbau & Verfahrenstechnik- (280)	Staats- und Universitätsbibliothek (SuUB) (13)
Fachbereich 05: Geowissenschaften (111)	Zentrum für Multimedia in der Lehre (35)
Fachbereich 06: Rechtswissenschaft (119)	Akademie für Weiterbildung (33)
Fachbereich 07: Wirtschaftswissenschaft (332)	Zentrum für Medien-, Kommunikations- und Informationsforschung (ZeMKI) (0)
Fachbereich 08: Sozialwissenschaften (366)	Zentrum für Lehrerinnen-/Lehrerbildung und Bildungsforschung (2)
Fachbereich 09: Kulturwissenschaften (475)	

In the next step all the programs of the institute will show up, so you have to click on the program you are enrolled in:

in:

Fachbereich 08: Sozialwissenschaften

Semester

SoSe 2020

Search Reset

**Institutes:**

> Universität Bremen > Fachbereich 08: Sozialwissenschaften ⓘ

Development Policy with Focus on Non-Governmental Organizations, M.A. (2)	Politik Fachwissenschaften/Fachdidaktik, M.Ed (6)
Schreibwerkstatt (0)	Politikwissenschaft, B.A./ Dipl./ LA (1)
General Studies - FB 08 Sozialwissenschaften (9)	Politikwissenschaft, B.A./LA (60)
Geographie, B.Sc./ B.A. (37)	Politikwissenschaft, M.A. (9)
Geographie Fachwissenschaften/Fachdidaktik, M.Ed (9)	Polonistik, Mag. (1)
Geschichte, B.A./ Mag./ LA (63)	Slavische Studien , Master (1)
Geschichte Fachwissenschaften/Fachdidaktik, M.Ed (5)	Sozialpolitik, M.A. (16)
Geschichte, M.A. (7)	Soziologie, B.A./ Dipl./ Mag. (1)
Integrierte Europa-Studien, B.A. (15)	Soziologie, B.A./Mag. (74)
International Relations: Global Governance and Social Theory, MA (9)	Soziologie und Sozialforschung, M.A. (11)
Kulturgeschichte Ost- und Ostmitteleuropas, Mag. (1)	Stadt- und Regionalentwicklung, M.A. (8)
Modern Global History, M.A. (1)	ALT - Studiengangübergreifendes Lehrangebot der Bremen International Grad Social Sciences (1)

➤ 366 entries included in any sub-level | ♥ 19 entries at this level

Then finally all the courses offered in this program for the semester will come up:

in:

Geographie, B.Sc./ B.A.

Semester

SoSe 2020


Search

Reset

Institutes:

> Universität Bremen > Fachbereich 08: Sozialwissenschaften > Geographie, B.Sc./ B.A. 

No further sub-levels exist below this level.

 36 entries at this level

36 courses found , grouping: Semester

SoSe 2020

Seminar: Aktuelle Forschungsfelder der Stadt- und Regionalentwicklung  
08-333-GS-1  
Thu. 12:00 - 15:00 (weekly)

(Julia Lossau)

Colloquium: Bachelorkolloquium Juli  
08-27-6-A-2A  
Dates on Friday, 17.07. 09:00 - 23:59

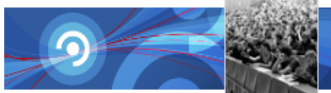
(Michael Thiele)

Colloquium: Bachelorkolloquium September  
08-27-6-A-2B  
Dates on Thursday, 17.09. 09:00 - 23:59

(Michael Thiele)


When you found the course you want to attend, you can click on it and register for it by clicking on “go to course”:



### Seminar: Aktuelle Forschungsfelder der Stadt- und Regionalentwicklung - Details



Actions

 Print

 Go to course

 Reserve only in the  metable



#### General information

Subtitle

Course number

08-333-GS-1

Semester

SoSe 2020

Current number of participants

0

expected number of participants

30

Home institute

Geographie, B.Sc./ B.A.

participating institutes

Akademie für Weiterbildung

Courses type

Seminar in category Teaching

Next date

Tue , 14.04.2020 14:00 - 17:00, Room: GW2 B1170

Type/Form

Englischsprachige Veranstaltung

Nein

ECTS points

6

#### Lecturers

Julia Lossau

#### Course location / Course dates

GW2 B1170

Tuesday: 14:00 - 17:00, weekly (from 14/04/20) (14x)

#### Fields of study

Fachbereich 08: Sozialwissenschaften > Stadt- und Regionalentwicklung, M.A. > General Studies (für alle Semester)

After you registered on Stud.IP for a course, your lecturer has to accept you before you are officially on the participants list. Many lecturers only accept you after the first week of the lecture period to see who was actually there. So if you haven't got accepted before the lecture period, please go to the course in the first week, so your lecturer knows you are there and want to attend the course.

After you got accepted on Stud.IP you have access to all the course details and documents your lecturer might upload on Stud.IP.

Attention: by registering on Stud.IP you haven't registered for the final exam, you will have to do this on another platform in the end of the semester if you want to take part in the exam. (Information about this will be passed on to you by your lecturers during the semester).

**If you have any further questions please ask: [newcomer@uni-bremen.de](mailto:newcomer@uni-bremen.de)**